



**Board Meeting Minutes
September 16, 2021**

Be it remembered that a meeting of the Pearl River County Utility Authority Board of Directors was held on September 16, 2021 at 5:00 p.m. in the Conference Room of the Pearl River County Utility Authority at 612 Neal Road in Picayune, Mississippi. In attendance were:

BOARD:

Tabatha Butler President	present by phone
Marcia Johnson, Vice President	absent
Quinn Houchin, Treasurer	present
Ernie Lovell, Director	present
Bill Burns, Director	present
Billy Spiers, Director	present by phone
Charles "Chuck" E. Jones, Director	present by phone

OTHER:

Cliff Diamond, Executive Director	present
Heather Smith, Board Attorney	present
Jonathan Hickman, Engineer	present

There being a quorum sufficient to transact business of the Pearl River County Utility Authority, Executive Director Cliff Diamond called the meeting to order. The following proceedings were had and done:

Approval of Consent Agenda Items:

1. August 19th Minutes
2. August Financial Reports (Exhibit A)
3. Docket & Off-Docket Items (Exhibit B)
4. Monthly Operating Reports (Exhibit C)
5. Sewer Adjustment Requests:
 - a. Fred Feeman, 311 South Blanks Avenue for \$135.05 (Exhibit D)
 - b. Pamela & Anthony Haynes, 322 South Howard Avenue for \$270.10 (Exhibit E)
 - c. Callon Harry, 227 South Abrams for \$328.50 (Exhibit F)
 - d. Larry Miele, 25 Forest Street for \$605.90 (Exhibit G)
6. Extend Covid-19 State of Emergency

Motion to approve by Bill Burns, seconded by Ernie Lovell. A roll call resulted in the following votes:

Tabitha Butler	voted	aye
Quinn Houchin	voted	aye
Ernie Lovell	voted	aye
Charles "Chuck" E. Jones	voted	aye
Billy Spiers	voted	aye
William "Bill" Burns	voted	aye
Marcia Johnson	absent	

The motion passed 6-0.
Exhibits A-G

Public Comments: None

Closed Session: Motion to enter Closed Session by Ernie Lovell, seconded by Quinn Houchin. A roll call resulted in the following votes:

Tabitha Butler	voted	aye
Quinn Houchin	voted	aye
Ernie Lovell	voted	aye
Charles "Chuck" E. Jones	voted	aye
Billy Spiers	voted	aye
William "Bill" Burns	voted	aye
Marcia Johnson	absent	

The motion passed 6 -0

It was determined that an Executive Session was necessary to discuss a Personnel matter concerning the payment for unused Paid Time Off (PTO) for Brenda DeArmas, who recently resigned employment.

Executive Session: Motion to exit Executive Session by Ernie Lovell, seconded by Bill Burns. A roll call resulted in the following votes:

Tabitha Butler	voted	aye
Quinn Houchin	voted	aye
Ernie Lovell	voted	aye
Charles "Chuck" E. Jones	voted	aye
Billy Spiers	voted	aye
William "Bill" Burns	voted	aye
Marcia Johnson	absent	

The motion passed 6 -0

Motion by Ernie Lovell to pay \$4,185.93 to Brenda DeArmas for unused Paid Time Off. Seconded by Bill Burns. A roll call resulted in the following votes:

Tabitha Butler	voted	aye
Quinn Houchin	voted	aye
Ernie Lovell	voted	aye
Charles "Chuck" E. Jones	voted	aye
Billy Spiers	voted	aye
William "Bill" Burns	voted	aye
Marcia Johnson	absent	

The motion passed 6 -0

Director Comments: Cliff Diamond presented a monthly update via Google Slides presentation. Topics included a personnel update, work order update, levee soil shifts at Wildwood lagoon, wild hog rooting damages at Round Rock lagoon, Grady Avenue sewer manhole repairs, a potential interlocal agreement with City of Picayune for mobile generator use, maintenance and storage, and a possible sewer line acquisition and easement in Poplarville. No action taken.

Exhibit H

Approve Non-Cash Accounting Debit Adjustment for \$203,350.00 to "Deferred Revenue Hide-A-Way Lake Maintenance" Account and Equal Offsetting Credit Adjustment to the "Hide-A-Way Lake Maintenance" Account for Hide-A-Way Lake Grinder Pump System Replacement & Maintenance Expenses. Motion to approve by Quinn Houchin, seconded by Billy Spiers. A roll call resulted in the following votes:

Tabitha Butler	voted	aye
Quinn Houchin	voted	aye
Ernie Lovell	voted	aye
Charles "Chuck" E. Jones	voted	aye
Billy Spiers	voted	aye
William "Bill" Burns	voted	aye
Marcia Johnson	absent	

The motion passed 6 -0

Approve FY2022 Budget. Motion to approve by Billy Spiers, seconded by Bill Burns. A roll call resulted in the following votes:

Tabitha Butler	voted	aye
Quinn Houchin	voted	aye
Ernie Lovell	voted	aye
Charles "Chuck" E. Jones	voted	aye
Billy Spiers	voted	aye
William "Bill" Burns	voted	aye
Marcia Johnson	absent	

The motion passed 6-0

Exhibit I

Approve Travel & Training Request for Dietrich Spikes, October 13-14, Hattiesburg, MS for Wastewater Mathematics Training Course. Motion to approve by Ernie Lovell, seconded by Billy Spiers. A roll call resulted in the following votes:

Tabitha Butler	voted	aye
Quinn Houchin	voted	aye
Ernie Lovell	voted	aye
Charles "Chuck" E. Jones	voted	aye
Billy Spiers	voted	aye
William "Bill" Burns	voted	aye
Marcia Johnson	absent	

The motion passed 6-0

Exhibit J

Election of Officers for FY2022. Motion by Ernie to Reappoint Tabatha Butler as President, Marcia Johnson as Vice President, and Quinn Houchin as Treasurer, seconded by Bill Burns. A roll call resulted in the following votes:

Tabitha Butler	voted	aye
Quinn Houchin	voted	aye
Ernie Lovell	voted	aye
Charles "Chuck" E. Jones	voted	aye
Billy Spiers	voted	aye
William "Bill" Burns	voted	aye

Marcia Johnson absent
The motion passed 6 -0

Board Member Comments: Director Ernie Lovell commended the entire PRCUA staff for the recent Hurricane Ida response.

Adjourn. Motion to adjourn by Billy Spiers, seconded by Tabatha Butler. A roll call resulted in the following votes:

Tabitha Butler	voted	aye
Quinn Houchin	voted	aye
Ernie Lovell	voted	aye
Charles "Chuck" E. Jones	voted	aye
Billy Spiers	voted	aye
William "Bill" Burns	voted	aye
Marcia Johnson	absent	

The motion passed 6 -0

The meeting adjourned at approximately 6:00pm.

The next regular meeting is scheduled for Thursday, October 15, 2021 at 5:00 p.m. at 612 Neal Road in Picayune, MS.

SIGNATURES PENDING

Tabatha Butler
Board President

Attest: